

CREATIVE SPACE GALLERY

235 Main Street

Vergennes, VT 05491

www.CreativeSpaceGallery.org

802 877-3850

Member/Exhibitor Terms & Conditions

Consignment Terms

Current consignment rates for the Gallery are:

Working Member Artist (minimum 4 hrs/month scheduled): 75% artists, 25% Creative Space

Non-working Member Artists & Guest Artists/Exhibitors: 65% artists, 35% Creative Space

Membership

Artists accepted to participate in Gallery Exhibitions are also invited to become Supporting Member Artists. Supporting Member Artists pay quarterly dues (currently \$50 each quarter or \$200/year), are listed on the gallery web site, and have the option of qualifying for the Working Artist commission rate. Member Artists are eligible to open the gallery during non-public hours, to be scheduled as Featured Artists, and are encouraged to host talks, demonstrations, classes, or other events at the gallery.

Prices and Packaging

Retail prices are determined by the artist. All pieces must be ready to display and sell, with appropriate hardware and any specialized protective packaging as needed.

Referrals

Referral sales are a direct result of having your work displayed in the Gallery. A 10% commission is due to Creative Space from the member/exhibitor when an outside sale (home/studio) is made through a referral provided by the Gallery. The member/exhibitor takes the order directly from the customer and assumes full responsibility for the transaction, including delivery/shipping and collecting sales tax. We depend on the integrity of each member/exhibitor to determine if a referral is due to Creative Space and to send the payment in promptly.

Backstock/Overstock

There is only room for a limited amount of overstock in the Gallery. We reserve the right to rotate stock in and out of the Gallery, or to request the pickup of artwork that is no longer on display at any time.

Delivery of Artwork

Artists will be informed of the available times for pickup and delivery of artwork for each show. Artists may also contact the Gallery to set up a special time for delivery, if needed. Artists must complete a consignment form for all pieces at the time of delivery to the Gallery, and each piece should be properly labeled with artist's name, title, medium, and price.

Payment

Artists whose work has sold will be paid once monthly for amounts above \$10. If under \$10, amounts will be accumulated until that threshold is reached and will be paid in the following month. Checks will be mailed to artists and each check will be accompanied with a list of goods sold.

Returns

Customers may return items, with a receipt, within 14 days for exchange or store credit.

Disclaimer

The artist is fully responsible for maintaining insurance on his or her work in transit and throughout the duration of the exhibit. The Gallery is not responsible for any damage to any property displayed or accepted for consignment. The artist is responsible for any costs associated with delivery to the Gallery and pick up of items, if unsold.